

## Becoming a BlueLinx Carrier

The BlueLinx Transportation Team is responsible for administering all contracts, insurance certificates, and operating authorities for motor carriers that haul BlueLinx products. There are certain minimum requirements which all BlueLinx carriers must meet. These requirements have been approved by the Legal Department and endorsed by Management. All motor carriers are managed centrally by BlueLinx Transportation and must meet the minimum requirements.

## Carrier Approval Requirements & Expectations

New carriers are approved by the BlueLinx Transportation Team based on the carrier meeting BlueLinx requirements and fulfilling a distinct cost and service need for our business and customers. Requirements and expectations of carriers include:

- Meet all BlueLinx insurance requirements (see section below for more information)
- A current Standard Carrier Alpha Code (SCAC); apply for a SCAC at <https://nmfta.org>
- Schedule dock appointments for inbound deliveries using [Opendock](#)
- Prefer carriers that are EDI capable via Kleinschmidt
- Non-EDI carriers must use the Oracle Transportation Management (OTM) Carrier Portal – once it is live and available at BlueLinx – for accepting tenders, spot bidding, shipment status messaging, and invoicing (anticipated availability starting June 2025)

## Carrier Evaluation & Approval Steps

Follow the below steps to be evaluated as a prospective BlueLinx carrier:

1. Send an email to one of the following BlueLinx Transportation Team Members with your company name and a request to be considered as a BlueLinx carrier:
  - For carriers **EAST of the Mississippi River** contact [Jennifer.Karnes@BlueLinxCo.com](mailto:Jennifer.Karnes@BlueLinxCo.com)
  - For carriers **WEST of the Mississippi River** contact [Bill.Henson@BlueLinxCo.com](mailto:Bill.Henson@BlueLinxCo.com)
2. A survey will be sent to the requestor via email to collect carrier details; please be sure to complete and submit the survey.
3. The Transportation Team will use the survey data submitted to evaluate carrier information, value proposition, and other criteria then make a decision to pursue a business relationship with the carrier.
4. Carrier Onboarding will be used to establish the business relationship, gather required documentation, and set up the approved carrier in BlueLinx systems so the carrier can be included in our transportation planning processes.

## Motor Carrier Insurance Requirements

Each carrier must maintain minimum insurance coverage as established by the Legal Department. If the carrier's insurance coverage lapses, they will be temporarily removed from the Approved Carrier List and prevented from hauling BlueLinx products until the lapse in coverage is resolved. Repeated lapses will result in permanent exclusion.

Insurance requirements are detailed on the following page.

### **Insurance Requirement Details**

CARRIER agrees to obtain and maintain at its sole cost, during the term of this Agreement, insurance covering the risks incident to this Agreement with the following minimum limits:

- i. Workers' Compensation with statutory limits or as required by law in the states where CARRIER operates;
- ii. Employer's Liability with \$100,000 per occurrence;
- iii. Commercial General Liability insurance, covering bodily injuries and death and property damage, Independent Contractors, Personal Injury, and Contractual Liability with limits of \$500,000 per occurrence and \$1,000,000 in the aggregate;
- iv. Automobile Liability, covering owned, non-owned, hired, and other vehicles, with a combined single limit of \$1,000,000 per occurrence.
- v. Cargo Liability (Motor Truck Cargo) covering damage to or loss of cargo or freight transported on behalf of BLUELINX with limits of \$50,000 per occurrence.
- vi. Carrier shall cause BLUELINX to be named as an additional insured on its Commercial General Liability and Automobile Liability policies.

In the event that federal or state law or regulation requires more extensive coverage than the limits listed above, CARRIER shall procure and maintain such additional coverage at its expense.

CARRIER shall be responsible for payment of any and all deductibles from insured claims under its policies.

Carrier shall cause BLUELINX to be named as an additional insured on its Commercial General Liability and Automobile Liability policies. The coverage afforded under any insurance policy obtained by CARRIER pursuant to this Appendix shall be primary coverage regardless of whether or not BLUELINX has similar coverage provided that CARRIER'S liability is limited pursuant to paragraph 7 of this "Contract Carriage Agreement".

**Evidence of insurance, including where applicable the fact that BLUELINX has been named as an additional insured, shall be filed with BLUELINX before CARRIER transports any freight for BLUELINX, including renewals thereof.** CARRIER agrees to provide and maintain a current certificate of insurance showing BLUELINX as an additional insured and providing that the policies above shall neither be canceled nor changed without at least ten (10) days prior written notice to BLUELINX.